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**RIPARTI**



Politecnico di Bari

## Rectoral Decree n. 795

### THE RECTOR

- IN VIEW OF Law no. 168 (9 May 1989);
- GIVEN the legislative and regulatory single text on administrative documentation issued under Presidential Decree no. 445 (28 Dec 2000);
- GIVEN Legislative Decree no.165 (30 Mar 2001) on general conditions for public administration employment;
- GIVEN Ministerial Decree of 4 Oct 2000 on the re-evaluation and update of scientific disciplines and definitions of related declarations, as per art. 2 of Ministerial Decree of 23 Dec 1999;
- GIVEN Law no. 240/2010 on regulations governing organisation of universities, academic staff and recruitment and government mandate to incentivize the quality and efficiency of the university system;
- IN ANTICIPATION OF legislation authorising universities and research institutes to confer grant funding applying the minimum amount established by the Ministry of Universities and Research, as per art. 22, section 7 of Law no. 240/2010 and all subsequent modifications;
- GIVEN that Ministerial Decree no. 102 (9 Mar 2011) established the minimum gross annual figure of research grant funding at €19,367, net of allocating administration contributions and any supplementary allowance provided by the university for maternity leave;
- GIVEN Ministerial note no. 2330 (20 Apr 2011) authorising universities to offer research grant funding in line with new legislation, applying the minimum figure amount by the abovementioned Ministerial Decree;
- GIVEN regulations governing maternity leave as per the Ministry of Work and Social Welfare Decree of 12 Jul 2007, published in Official Gazette no. 247 on 23 Oct 2007;
- GIVEN regulations governing sick leave as per art. 1, section 788 of Law no. 296 (27 Dec 2006) and all subsequent modifications;
- GIVEN the deliberation of the Politecnico di Bari Administrative Council on 28 Apr 2000 obliging financial contribution of candidates for applications to Politecnico public exam procedures;
- GIVEN Politecnico di Bari regulations for the assignment of grants for research collaboration, issued as part of Rectoral Decree no. 252/2016;
- GIVEN Rectoral Decree no. 582 (28 Sept 2018), establishing the Politecnico di Bari Ethical Code of Behaviour;
- GIVEN Rectoral Decree no. 339 (26 Apr 2021), nominating a personal data protection Supervisor (RPD-DPO) for Politecnico di Bari;
- CONSIDERING the conditions as set out in article 8 of the current document, "Candidate Requirements": *Applications for grant funding are considered only from those candidates with the following minimum requirements, subdivided according to grant category: 1. "Professionalisation" grant: specialist degree or Master's degree awarded prior to Ministerial Decree 509/1999, as well as scientific-professional background appropriate to research activity; 2. "Post-Doctoral" grant: doctoral research qualification based on minimum 3-year programme; 3. "Senior" grant: doctoral research qualification based on minimum 3-year programme as well as four years of professional scientific research activity, or scientific certification as Associate Professor;*
- CONSIDERING the funding conditions as set out in article 2 of the current document, "Remuneration": *Remuneration for research grant beneficiaries is determined by the Politecnico di Bari for the following categories up to a maximum as defined below: 1. "Professionalisation" grant: €19,367 per annum, as per Ministerial Decree prot.102 (9 Mar 2011); 2. "Post-Doctoral" grant: €26,214.58 per annum, equal to annual basic remuneration for "A" type, fixed-term researchers; 3. "Senior" grant: €30,914.64 per annum, equal to annual basic remuneration for newly-appointed Associate Professors;*
- GIVEN Apulia Region Executive Act no. 126 del (19 Oct 2021), subsequently modified by Executive Act no. 159 (22 Nov 2021) and Executive Act no. 207 (20 Dec 2021), approving Public Call no. 3/FSE/2021 "RIPARTI: Research Funding for Recovery with Companies", aimed toward the selection of nationally recognised public and private universities based in Apulia and public research bodies, as per art. 22 of Law 240/2010, with head office or operational centre in the Apulia region, for grant funding to pursue research programmes for innovation in private Apulian companies;
- IN ANTICIPATION OF the Apulia Regional Council decision, as part of the abovementioned call, to support grant funding for graduates in order to create a virtuous circle model providing stimulus for local growth through research and innovation in Apulian companies;
- GIVEN THAT as a result of Public Call no. 3/FSE/2021 "RIPARTI", 116 applications were made to the Politecnico di Bari, in



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collaboration with companies that have head offices or operational centres within the Apulia region;

GIVEN THAT each application has nominated a scientific representative for its Politecnico projects and an operational representative for each applying private company, guaranteeing the implementation of project activity according to specific areas of competence;

GIVEN Executive Act no. 52 (4 Apr 2022), with which the Apulia Regional Council approved a definitive shortlist of eligible and non-eligible research projects, as published in Apulia Regional Official Bulletin no. 41 (7 Apr 2022);

GIVEN Regional Council Deliberation no. 630 (2 May 2022), approving the shortlist rankings for Public Call no. 3/FSE/2021 "RIPARTI" and funding for research projects deemed qualitatively eligible, until all resources are allocated;

GIVEN Executive Act no. 80 (5 May 2022), with which the Apulia Regional Council approved funding for a total of 542 research projects, 116 of which were presented by Politecnico di Bari;

GIVEN that on 25 May 2022, a Unilateral Act of Obligation was signed to govern the relationship between Regional Council and Politecnico di Bari in the implementation of the RIPARTI regional programme;

GIVEN THAT the Politecnico di Bari, as per the abovementioned Unilateral Act of Obligation, undertakes to execute the activities defined in the research project outlines with a total funding of €4,535,595.29 (four million, five hundred and thirty five thousand, five hundred and ninety five euros and twenty nine cents) - CUP D95F21002500008;

GIVEN Rectoral Decree n. 649 dated 08/06/2022, published on public notices board of Politecnico in the same date, concerning the public selection call, based on qualifications and interview, in order to award n. 116 research grants, with a duration of 18 months, within the project "RIPARTI: assegni di Ricerca per riPARTire con le Imprese" funded by Apulia Region - CUP D95F21002500008;

GIVEN the "Attachment n. 1 – List of n. 116 research grants", as integral part of the Announcement, in which there are information about each available research grant to be awarded;

GIVEN the Rectoral Decree n. 665 dated 14/06/2022, published on public notices board of Politecnico in the same date, concerning the amendment of "Attachment n. 1 – List of n. 116 research grants", as integral part of Rectoral Decree n. 649 dated 08/06/2022;

GIVEN "Attachment n. 1 – List of n. 116 research grants" in which there are information about each available research grant to be awarded, including the amendments;

CONSIDERING the deadline for application to the above-mentioned public selection was expired on 22 June 2022;

GIVEN the Rectoral Decree of approval of this public selection n. 729, 730, 731, 732, 733 and 734 dated 07.07.2022;

GIVEN THAT Politecnico did not receive no application or no express waiver of the research grant by successful candidate referring to research grants listed in the attachment called "List of 34 research grants";

CONSIDERING the need to open a new Call in order to award the above mentioned research grants ;

UPON VERIFICATION of the financial resources within the Politecnico di Bari budget;

CONSIDERING the urgent need to complete application procedures for grant beneficiaries and initiate research project activities as soon as possible;

GIVEN therefore, the need to reduce Public Call publication time requirements;

AFTER CONSULTATION WITH the General Director of the Politecnico;

## HAS DECREED AS FOLLOWS

### Art. 1

#### Number of Research Grant Beneficiaries and Duration

1. A public selection call is hereby put out to tender, based on qualifications, to allocate 116 Professionalisation research grants with a duration of 18 months, details of which are given in the attachment n. 1 "List of 34 research grants", which is a component of this call document.
2. The Administration guarantees gender equality and equal opportunity for the allocation of this grant funding.

### Art. 2

#### Renewal

1. In accordance with art. 22 of Law no.30, (30 Dec 2010), the total duration of the established working relationship may not exceed 6 years, excluding those periods in which the grant is awarded while the candidate is following a non-grant funded PhD programme, within the maximum permitted period for the programme in question.  
All renewals are subject to a positive evaluation from the Department Board on activities carried out, as well as the availability of budget resources.

### Art. 3

#### General Admission Requirements and Eligible Qualifications

1. Applications for the research collaboration grant selection procedure are welcomed from candidates who meet the requirements and scientific or academic qualifications as outlined in the table in of this call document.



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2. All candidates are also required to meet the following requirements:

- to hold Italian citizenship, or that of another state;
- to benefit from civil and political rights;
- to have a clean criminal record;
- to be physically fit enough to perform collaborative tasks;
- not to exceed the maximum time limit of 12 years (also without continuous collaboration) considering the total duration of the contract as per art. 22 (research grants) and art. 24 (fixed term researchers) of Law no. 240 (30 Dec 2010), also with other universities and/or institutions as stipulated below during the period of the collaboration;
- not to be a permanent staff member at the Politecnico, other universities, research institutions and public research bodies, the National Agency for New Technology, Energy and Sustainable Economic Development (ENEA), the Italian Space Agency (ASI) or institutions where the scientific specialisation diploma awarded is recognised as equivalent to a research doctorate qualification as per art. 74.4 of Presidential Decree no. 382 (11 Jul 1980);
- not to be related, up to and including fourth-degree kinship, to teaching staff from the department or structure where research activity will be carried out, nor with the Rector, General Manager of the Politecnico or a member of the Poliba Administrative Council, as per art. 18.1, b) and c) of Law no. 240 (30 Dec 2010);

3. Non-Italian candidates are required to meet the following requirements:

- to benefit from civil and political rights in their country of origin;
- except for Italian citizenship, to hold all other requirements for Italian citizens;
- to have an adequate knowledge of Italian.

Candidates with a non-Italian degree must hold a second-level academic qualification as defined by the Bologna Process or a Master's-level degree awarded by an officially recognised academic institution. Candidates who already hold a Declaration of Equivalence issued by an Italian university must attach relative self-certification to their application (indicating authorisation details, etc). The eligibility of non-Italian qualifications which have not yet received a Declaration of Equivalence will be evaluated by the Selection Board according to current regulations in Italy and in the country where these were awarded, as well as considering any international treaties or agreements on the recognition of qualifications for further study. Candidates must therefore attach all documents which may be deemed useful in eligibility assessment. All applications imply the verification of non-Italian qualification eligibility. Assessment of qualifications is only possible where documents submitted show all the details necessary for their appraisal (qualification type; normal duration of course; official name of academic institution awarding the qualification; date qualification awarded; final mark/assessment together with marking scale used in the higher education system for the country in which the qualification was awarded).

4. The requirements outlined above must be met by the deadline date for application submission.

5. Candidate applications are accepted conditionally; the Administration may, at any given moment, exclude applications which do not meet these requirements. Applicants will be notified of any such measure by e-mail.

**Art. 4**

**Incompatibility**

1. The research grant may not be awarded to permanent staff of the Politecnico, other universities, research institutions and public research bodies, the National Agency for New Technology, Energy and Sustainable Economic Development (ENEA), the Italian Space Agency (ASI) or institutions where the scientific specialisation diploma awarded is recognised as equivalent to a research doctorate qualification as per art. 74.4 of Presidential Decree no. 382 (11 Jul 1980). Private employees, event part-time, cannot benefit from research grants.
2. For full-time public administration employees, the allocation of a research grant entails placement on leave without pay for the duration of the grant itself.
3. Research grants may not be awarded to candidates who are participating in first, second or specialist degree courses, grant-funded PhD programmes or medical specialisations for the entire period of the grant, either in Italy or abroad.
4. In accordance with art. 18.1, b) and c) of Law no. 240 (30 Dec 2010), research grants may not be awarded to candidates who are related, up to and including fourth-degree kinship, to teaching staff from the department or structure where research activity will be carried out, nor with the Rector, General Manager of the Politecnico or a member of the Poliba Administrative Council.
5. As per art. 22 (research grants) and art. 24 (fixed term researchers) of Law no. 240 (30 Dec 2010), research grants may not be awarded to candidates with a contract stipulated with other universities and/or institutions as outlined below where, together with the duration of the research collaboration, this exceeds a maximum time limit of 12 years (also without continuous collaboration), as per art. 22.9 of the abovementioned Law; this period does not take into account periods of leave for maternity or health reasons
6. The research grant may not be amalgamated with other forms of research collaboration contract.
7. The research grant may not be amalgamated with any type of study grant, except those awarded by Italian or foreign universities to integrate the beneficiary's research activity with a period spent abroad.



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#### Art. 5

##### Remuneration Regulations and Insurance Cover

1. The gross monthly amount of the research grant, including related costs to be met by the Politecnico, is €1,990.83 (one thousand, nine hundred and ninety euros and eighty three cents); this figure increases to €2,081.32 (two thousand and eighty one euros and thirty two cents) for each month spent at a private company if its premises are in a province different from that of the Politecnico, and €2,973.32 (two thousand, nine hundred and seventy three euros and thirty two cents) for each month spent abroad.
2. The grant is paid to the beneficiary in monthly instalments.
3. From 2011, research activity grants are subject to the fiscal conditions set out in article 4 of Law no. 476 (13 Aug 1984), the national insurance conditions outlined in article 2.26 of Law no. 335 (8 Aug 1995) and all subsequent modifications, the regulations for maternity leave as per the Ministry of Work and Social Welfare Decree of 12 July 2007, as published in Official Gazette no. 247 (23 Oct 2007) and the sick leave regulations outlined in art. 1.78 of Law no. 296 (27 Dec 2006) including all subsequent modifications. During maternity leave, the allowance allocated by INPS national insurance as per art. 5 of the abovementioned decree is supplemented by the Politecnico up to the entire amount of the research grant.
4. The Politecnico provides insurance cover for workplace injury risk and civil responsibility.

#### Art. 6

##### Applications and Deadlines

1. Applications for research grant allocation must be sent by PEC / certified e-mail to: [politecnico.di.bari@legalmail.it](mailto:politecnico.di.bari@legalmail.it) before and not after 12:00 (midday) on **5 August 2022**.  
For candidates resident abroad who are unable to use PEC / certified e-mail, applications may be sent by recommended mail to the following address: Politecnico di Bari, via Amendola 126/b, 70126 Bari, Italy.
2. Applications are considered valid if submitted by the stipulated deadline.
3. This selection call has been published on the Politecnico di Bari official notice board, the Ministry of Universities and Research website <http://bandi.miur.it> and the EU website <http://ec.europa.eu/euraxess>.
4. The application must be compiled as per the format used in attachment A of the current call document. Failure to comply will result in exclusion.
5. As part of the application, candidates must declare the following under their own responsibility, as per articles 46 and 47 of Presidential Decree no. 445 (28 Dec 2000):
  - a) personal details, date and place of birth, nationality, tax code, residency and forwarding address for selection procedure correspondence, specifying full postal address, contact telephone number and e-mail address where applicable;
  - b) details of degree qualifications held (courses of no less than 4 years, as per the didactic regulations set out in Ministerial Decree no. 509/1999) or specialist/second degrees held (as per regulations of Ministerial Decrees no. 509/1999 and no. 270/2004, respectively), including final mark, thesis title, name of thesis supervisor, date of graduation and name of university awarding the qualification, as well as equivalent academic qualification in cases of a non-Italian university. Where the foreign qualification has not been deemed equivalent, an application for equivalence declaration should be provided, including all documents which may be deemed useful to the Selection Board in eligibility assessment for the selection procedure;
  - c) adherence to the requirements detailed in this call document;
  - d) any other qualifications which may be evaluated in line with the regulations of this call document;
  - e) adequate knowledge of a required foreign language;
  - f) any employment connection with public administration;
  - g) not to exceed the maximum time limit of 12 years (also without continuous collaboration) considering the total duration of the contract as per art. 22 (research grants) and art. 24 (fixed term researchers) of Law no. 240 (30 Dec 2010), also with other universities and/or institutions as stipulated, during the period of this research collaboration;
  - h) not to be a permanent staff member at the Politecnico, other universities, research institutions and public research bodies, the National Agency for New Technology, Energy and Sustainable Economic Development (ENEA), the Italian Space Agency (ASI) or institutions where the scientific specialisation diploma awarded is recognised as equivalent to a research doctorate qualification as per art. 74.4 of Presidential Decree no. 382 (11 Jul 1980);
  - i) not to be related, up to and including fourth-degree kinship, to teaching staff from the department or structure where research activity will be carried out, nor with the Rector, General Manager of the Politecnico or a member of the Poliba Administrative Council, as per art. 18.1, b) and c) of Law no. 240 (30 Dec 2010);
  - j) to inform the administration promptly of any changes to their circumstances under conditions f), g), h) and i), as well as any changes to residency or contact address;
  - k) to have read and understood the regulations set out in this call document.
6. Applications will not be considered in the absence of a signature or personal data or those which, for any reason, are presented to the Politecnico after the deadline date shown above.





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7. The administration assumes no responsibility for missing applications which are sent to the wrong address by the candidate or missing or late notice of changes to the contact address on the application. The administration will not assume responsibility for postal service issues or those related to third parties, unforeseeable circumstances or force majeure.
8. Candidates must attach the following to applications:
  - a) signed CV;
  - b) list of publications, itemised according to international standards, including all co-authors;
  - c) degree thesis;
  - d) research proposal within field to be defined by teaching staff;
  - e) colour copy of current ID document.
9. Candidates may submit original copies of publications, certified copies or copies declared compliant as per art. 19 of Presidential Decree no. 445/2000, with a self-declaration in line with art. 47 of the same decree (**attachment B**). The sworn statement must be submitted or sent to the administration offices together with a photocopy of an ID document.
10. For work published abroad, the date and place of publication must be included, or an ISBN number or equivalent. For work published in Italy, the obligations set out under Law no. 106/2004 and their relative regulations issued as part of Presidential Decree no. 252/2006 apply.
11. Compliance with these obligations must be verified by the appropriate documentation certifying deposition, which must be attached to the application, or by the candidate's self-declaration as per Presidential Decree no. 445/2000, under the responsibility of the candidate.
12. As an alternative to qualification certificates, candidates may also attach a self-declaration as per art. 47 of Presidential Decree 445/2000.
13. Qualification certificates in other languages must be accompanied by an Italian translation with certificate of conformity issued by an authorised consular or diplomatic representative or an official translator.
14. Candidates must pay an administration fee for the selection procedure. The cost is €25.82 and must be paid using the Pago PA public administration electronic payments system. Failure to comply will result in exclusion.  
Payment should be made immediately after the presentation of the application or within three days of the Politecnico di Bari payment notice which candidates will receive by email. This will also include all payment instructions.  
**Only for candidates resident abroad:** if, after receiving the payment notice, it is not possible for candidates to pay using the Pago PA system, payment will also be accepted by bank transfer payable to: Politecnico di Bari - via G. Amendola, 126/B - 70126 Bari. The bank details are: IBAN: **IT59X0306904067100000300001** BIC: **BCITITMM** - description: "Bando RIPARTI - Candidatura (name)".  
Candidates making payment in this way must send an e-mail to [lucrezia.fortunato@poliba.it](mailto:lucrezia.fortunato@poliba.it) attaching a copy of the bank transfer within three days of receiving the payment notice. The e-mail must also include the *Declaration of Failed Pago PA Administration Fee Payment*, to be compiled using **attachment D** of the current call document.

#### Art. 7

##### Selection Board

1. A Selection Board of Politecnico di Bari teaching staff will be nominated by the Rector after the deadline date for applications.

#### Art. 8

##### Evaluation Criteria and Examination

1. The Selection Board will award points up to a total of 100, with a maximum of 70 points for qualifications and 30 for the oral examination. Points will be awarded based on the following terms, which may vary according to the type of grant applied for:  
**"Professionalisation" grant:**
  - Qualifications**
    - assessment of second or specialist degree thesis or thesis for first degree awarded prior to Ministerial Decree 509/1999 (max 50 points)
    - publications and/or other qualifications (max 20 points)
  - Oral Examination**
    - interview to evaluate research aptitude of candidates and specific preparation for the scientific discipline in the field of research proposed by the teaching staff member (max 20 points)
    - assessment of language knowledge shown on candidate application (max 10 points).
2. Candidates who do not reach a minimum of 40 points for qualification assessment will not be admitted to the oral examination.
3. The oral examinations will be held publicly on **5 September 2022**. The exact time and location of the oral examination will be published on the Politecnico di Bari official online notice board. The results of the qualification assessment will be published on the official online notice board before the date of the oral examinations.
4. The published date of the oral examination is considered for all intents and purposes as an official notification, also for the purposes of prior notification set out in current regulations.
5. Should any form of delay require a change to the scheduled date, the new date will be published on the Politecnico di Bari



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notice board as an official notification to all intents and purposes.

Candidates who do not attend the oral examination will be considered as having forfeited the selection procedure.

6. Candidates must bring a current ID document to the oral examination.
7. Candidates will be considered eligible with a final total mark of 70/100 and above.

#### **Art. 9**

##### **Candidate Ranking Shortlist**

1. The Selection Board will compile a ranking shortlist declaring the successful candidate.
2. The applicant who attains first place in the ranking shortlist will be declared the successful candidate.
3. The ranking shortlist is approved by Rectoral Decree.
4. Where candidates attain identical assessment marks in the ranking shortlist, preference will be given to the younger candidate.
5. Should the successful candidate forfeit the grant, this will pass to the second placed candidate in the ranking shortlist. If the second placed candidate also forfeits the grant, this will pass to the third placed candidate, continuing in this way until all eligible candidates have been considered.
6. The ranking shortlist will be published on the Politecnico di Bari official notice board. The date of this publication will define the time limit for possible appeal procedures.

#### **Art. 10**

##### **Acceptance of Research Grant**

1. Within 3 (three) calendar days of the date of publication of the ranking shortlist on the Politecnico di Bari website, the successful candidate must send a certified PEC e-mail to [politecnico.di.bari@legalmail.it](mailto:politecnico.di.bari@legalmail.it) containing the following documents:
  - a) declaration of acceptance of the research grant, compiled as per the form available on the Politecnico di Bari website at [www.poliba.it](http://www.poliba.it) /Ricerca/ Assegni di Ricerca;
  - b) a photocopy of a valid ID document;
  - c) a photocopy of the candidate's tax code.
2. Successful candidates who do not intend to accept the research grant position by the deadline shown above are deemed to have forfeited their right to a research grant allocation, thereby allowing for subsequent candidate selection from the ranking shortlist.
3. The Administration reserves the right to carry out authenticity checks on the accuracy of successful candidates' declarations. Should these checks reveal inaccurate statements, the successful candidate will forfeit the grant as part of regulations governing untruthful declarations.

#### **Art. 11**

##### **Allocation of Research Grant**

1. Research activity grants are allocated by private law contract detailing all contractual rights and obligations. This does not constitute in any way an employment contract. As part of measures to contain Covid-19 infection, it is preferable that beneficiaries sign contracts digitally. In order to ensure the completion of contract procedures, candidates for the selection procedure are advised to create a digital signature.
2. Successful candidates will enter into a participatory agreement with Politecnico di Bari, the objective of which is the implementation of research activity. This relationship does not form part of any institutional arrangement for Politecnico teaching staff or permanent Politecnico research staff and is therefore not valid in any recruitment procedures for permanent Politecnico staff or Italian university staff.
3. The grant is valid from the date stipulated on the contract. Research activity will commence by 16 September 2022.
4. Deferment of the starting date will only be permitted for successful candidates who provide the Administration with medical certification attesting to pregnancy, post-partum or serious illness.
5. Grant beneficiaries must commence research activity at the end of their deferment period. Successful candidates who do not commence research activity by this deadline will forfeit the research grant.

#### **Art. 12**

##### **Implementation of Research Activity**

1. Research activity is carried out under the direction of a Supervisor and entails the implementation of specific activities linked to a research programme (or programme phase); activity must not be restricted to technical support in implementing research programmes. All research activity will be defined in conjunction with the Supervisor.
2. On the condition this does not interfere with research activity, the grant beneficiary may also carry out integrated teaching activity for Politecnico courses or Master's degree courses. In all cases, authorisation from the Research Supervisor is required to carry out these activities.
3. The grant beneficiary will ordinarily carry out research activity in the premises of the Supervisor, using available equipment and facilities.
4. As per letter f) *Description of Phases for Programme Implementation* in Public Notice no. 3/FSE/2021 POC PUGLIA FESR-FSE



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2014/2020 RIPARTI (13 Aug 2015), the grant beneficiary is required to spend a period of between 30% and 70% of the total grant duration at a private host company in the attachment n. 1 "List of 34 research grants" of the current call document. Research activity may require a period abroad of up to 3 months abroad where this has been expressly stated in the project proposal presented by the scientific supervisor.

5. Grant beneficiaries will endeavour to respect the behavioural obligations detailed in the Politecnico di Bari Code of Conduct. Failure to comply will result in the termination of the contract.

#### **Art.13**

##### **Grant Beneficiary Mobility**

1. Upon the Supervisor's proposal, the Director of the facility where the grant beneficiary is carrying out research activity may authorise work-related travel in Italy or abroad for research programme purposes and / or the presentation of project results at scientific meetings.
2. Travel expenses are authorised in line with conditions set out under Politecnico di Bari Work Travel Regulations, issued as part of Rectoral Decree no. 505 (24 Nov 2016).

#### **Art. 14**

##### **Suspension of Contract**

1. The research grant may be suspended for maternity leave or illness of longer than one month on the part of the beneficiary. The duration of research activity will therefore be extended for a period equal to that of the suspension in order to complete the research programme.
2. The research grant may also be suspended on request by the Scientific Supervisor due to research programme organisational requirements which will be outlined in said request.

#### **Art. 15**

##### **Termination of Contract Agreement**

1. The contractual agreement between Politecnico di Bari and the grant beneficiary will be legally terminated without prior notice in the following cases:
  - a) unjustified failure to commence research activity;
  - b) breach of incompatibility regulations regarding current procedures for the allocation of research grants;
  - c) in the case of long-term grants, a negative evaluation of research activity as expressed by the Board of the facility where the grant beneficiary carries out said research activity.
  - d) breach of behavioural obligations set out in the Politecnico di Bari Code of Conduct.
2. In cases of serious non-compliance, the Supervisor will provide a written report on the grant beneficiary's failings. The Board of the relevant facility, on evaluation of the grant beneficiary's explanations, may propose the termination of the contract.

#### **Art. 16**

##### **Contract Withdrawal**

1. In cases where a grant beneficiary wishes to withdraw from the contract, an advance notice of 30 days must be given to both the programme Supervisor and Politecnico di Bari General Directorate.
2. Where no advance notice is given, the Administration has the right to withhold or recover the outstanding remuneration amount for this period.

#### **Art. 17**

##### **Return of Publications**

1. Candidates are responsible for the cost of the return of any publications which have been submitted, no earlier than three months after the publication of the ranking shortlist.
2. The Politecnico is no longer responsible for publications presented by candidates after a period of six months has passed from the publication of the ranking shortlist.

#### **Art. 18**

##### **Processing of Personal Data**

1. As per Legislative Decree no. 196 (30 Jun 2003) "Regulations for Protection of Personal Data" and subsequent Legislative Decree no. 101 (10 Aug 2018), candidates' personal data will be collated by the Politecnico di Bari Research, International Relations and Postgraduate Department and used only for the purposes of selection procedures and, where applicable, confirmation of research grant allocation.
2. Candidates benefit from the rights outlined in Legislative Decree no. 196 (30 Jun 2003) "Regulations for Protection of Personal Data" and subsequent Legislative Decree no. 101 (10 Aug 2018), including the right of access to all their personal data, as well as additional measures such as the right to rectify, update, complete or cancel erroneous or incomplete data or data which was collated under terms which did not follow legal guidelines and, where there are legitimate grounds, the right to oppose processing of their data.
3. The Politecnico di Bari Supervisor for personal data protection (RPD-DPO) is Mr. Sandro Spataro, as nominated by Rectoral



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Decree no. 339 (26 Apr 2021).

**Art. 19**

**Regulatory Referral**

For any conditions not expressly covered in this call document, regulations according to current legislation will apply.

**Art. 20**

**Selection Procedure Supervisor**

The Supervisor for the selection procedure is Ms. Lucrezia Fortunato, member of the Research, International Relations and Postgraduate Department of the Politecnico di Bari Resource Management Directorate (tel. 0039 080/5962595), e-mail [lucrezia.fortunato@poliba.it](mailto:lucrezia.fortunato@poliba.it).

Bari, 19/07/2022

signed by Rector



Professor Francesco Cupertino