

PERSONAL DATA

The undersigned,
in accordance with Articles 46 and 47 of Presidential Decree no. 445/2000, aware that anyone who issues false declarations, draws up false documents or makes use of them shall be punished in accordance with the Penal Code and the special laws on the subject, hereby declares, under my own responsibility, the following:

SECTION 1 - PERSONAL DATA

Surname	
First name	
Place of birth	Prov.
Date of birth	
Address	
City of residence	Prov.
Postal code	Telephone number
Tax code	VAT number
E-mail address	

SECTION 2 - TAX DOMICILE *(to be indicated only if different from the registered address)*

Address	
City	Prov.
Postal code	Telephone numbers

SECTION 3 - METHOD OF PAYMENT

The undersigned further requests, cancelling any similar previous arrangements, that the payment of any emolument to be paid to him/her by the Politecnico di Bari be made in accordance with the following procedures:

- ☐ credited to a bank account IBAN
opened at
in the name of the undersigned, or co-owned in the name of.....
BIC o SWIFT (Bank Identifier Code) mandatory for foreign countries
- ☐ credited to Conto Banco Posta IBAN
opened at
in the name of the undersigned, or co-owned in the name of.....
- ☐ commutation in bank draft to be sent to the following address, exonerating the Politecnico di Bari from any liability for any misdelivery of the same:
- ☐
.....

ACTIVITIES

With reference to

to the contract / assignment

of occasional work

of professional work

of coordinated collaboration

having as its object:

awarded on the basis of the DD n.

of

authorised by DD n.

of

for a duration of n. months / n. days

the undersigned

profession

enrolled in the professional register

aware of the criminal liability and penalties which may be incurred in the event of false declarations

DECLARES

that for the work requested

will not issue an invoice as occasional self-employed work or work assimilated to salaried work (art. 50 letter c TUIR)

will not issue an invoice as non-habitual self-employed work not subject to VAT

he/she will issue a regular invoice in accordance with the procedures indicated below, as this is a regular self-employed work falling within the typical object of his/her profession:

remuneration with withholding tax and VAT

remuneration with withholding tax and without VAT

(annotazione in fattura)

remuneration without withholding tax and without VAT

(annotazione in fattura)

remuneration with a % per Cassa.....

remuneration with 4% INPS recoupment as provided for by Law no. 662, paragraph 212 of 23.12.1996

to be an employee of a Public Administration

and, therefore, to have requested and obtained from the Administration to which he/she belongs the authorisation pursuant to art. 53 of Legislative Decree no. 165/2001, a copy of which he/she undertakes to transmit to the client Politecnico di Bari

that he/she is an employee of an Administration which has issued authorisation for the performance of freelance activities, a copy of which he/she undertakes to forward to the principal Politecnico di Bari

that he/she is not subject to authorisation under Art. 53 of Legislative Decree no. 165/2001 as:

tenured university lecturer/researcher *(in application of Article 6 c.10 of Law 240/2010 – “Gelmini Law”)*

self-employed freelance worker

self-employed worker not habitually engaged in the activity covered by the contract

employee of Public Administration with part-time employment relationship

it is a training activity aimed at Public Administration employees, excluded from the obligation of authorisation, pursuant to the provisions of Article 53, paragraph 6, letter f-bis) of Legislative Decree 165/2001.

INFORMATION MADE FOR THE PURPOSE OF BEING SUBJECT TO INPS SOCIAL SECURITY CONTRIBUTIONS
(pursuant to Law no. 335 of 8 August 1995)
FOR OCCASIONAL EMPLOYMENT RELATIONSHIP
OF COORDINATED AND CONTINUATIVE COLLABORATION
ASSIMILATED TO EMPLOYEE WORK (art.50 lett. c TUIR)

The undersigned

DECLARES

Section A - For occasional, coordinated and continuous collaboration or assimilated work

☐ **that I am not enrolled** in a mandatory pension scheme and, therefore, that I am subject to the INPS - Separate Account social security contribution, provided for by Law 335/95, at a contribution rate of:

☐ **35,03 % (for co.co.co. assignments)**

☐ **33,72 % (for occasional assignments)**

☐ **that I am already enrolled** in another compulsory pension scheme
 and, therefore, pertanto, I am subject to the INPS – Separate Pension Scheme, previsto dalla L. 335/95, con aliquota contributiva del **24,00%**

☐ **to already be enrolled** in the following professional social security fund
 and, therefore, to be subject to the INPS – Separate Account social security contribution, reduced rate.

☐ **to be a holder of a direct pension** deriving from contributions paid for one's work or an indirect (survivor) pension and, therefore, to be subject to the INPS - Separate Management social security contribution, provided for by L. 335/95, at a contribution rate of **24,00%**

Section B - For occasional employment relationship

☐ **to have received**, during the current tax period, remuneration for occasional self-employment activities not habitually exercised, referred to in Article 67, co. 1, letter I, of Presidential Decree 917/86, and in particular of gross amount ☐ less than € 5.000,00 ☐ greater than € 5.000,00 for a total of €

☐ **that I have not received**, during the current tax period, any remuneration for occasional self-employment activities not habitually exercised, referred to in Article 67, paragraph 1, letter I, of Presidential Decree 917/86.

The undersigned undertakes to report any exceeding of the above limits in order to be subject to withholding.

I, the undersigned, aware of the provisions of Law 326/2003 and of what is recalled in INPS Circular no. 103 /2004 regarding the obligation to register with the Separate Management Fund, as per Law No. 335/1995, for occasional self-employed workers when the emoluments received during the calendar year (meaning the period from January 1 to December 31), in respect of a single or a plurality of relationships, exceed the amount of € 5,000.00, invites the commissioning Administration to take this information into account for the purposes of the INPS contribution deduction.

Failing this, he/she declares him/herself willing to bear the related costs in full, relieving the Administration of the burden and responsibility for the involuntary omission of payment to the INPS Separate Account.

The undersigned, aware of the criminal and civil consequences arising from false attestations, declares under his/her own responsibility that the above statement is true.

Finally, the undersigned declares,

- to be informed, in accordance with Legislative Decree 196/2003 and ss.mm.ii. and Regulation (EU) 679/2016, that the personal data provided will be processed, also by computer, in accordance with the laws and regulations in force, exclusively within the scope of the procedure for which this declaration is made and for the related legal obligations;

- to consent with this statement, to the processing of their personal data;

- to be aware that he/she may exercise the rights provided for in Article 13 of Regulation (EU) 679/2016, including the right to obtain the updating, rectification of personal data concerning him/her or the integration of data as well as their deletion.

Place and date

Signature of the declarant

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